

**Viota & Associates CPA LLC**

(787) 296-9060 | mforteza@viotacpa.com

Bill To:

**OFFICE OF THE FPM, LLC**1225 AVENIDA JUAN PONCE DE LEON  
SAN JUAN, PR 00907

Please pay by

03/27/2024

Invoice Total

**\$550.00**

For professional service rendered as follows:

## Accounting Services - 2 hours @ \$125 per hour

Date	Staff	Activity	Hours	Units
03/15/24	Malave, Adianis	Accounting Services Download Services Invoices to Dropbox, Review Services Invoices and Travel Expenses, calculated withholdings, invoices in Excel	1.50	
03/15/24	Forteza, Maria	Accounting Services ACH Vendor payments - Expenses January 2024	0.50	
Total Amount				250.00

## Annual Fee Paid to the PR Department of State

Date	Staff	Activity	Hours	Units
03/13/24	Forteza, Maria	Annual Fee Paid to the PR Department of State		1.00
Total Amount				150.00

## Preparation of the Annual Report to the PR Department of State

Date	Staff	Activity	Hours	Units
03/27/24	Viota, Manuel	Preparation of the Annual Report to the PR Department of State		
Total Amount				150.00

Invoice Total

**\$550.00**

## Additional information

Invoices are due upon receipt. Your prompt payment is appreciated.



## Payment Receipt



**Receipt Number:** 28498260

**Receipt Date:** 13-Mar-2024 10:32 PM

**Filer**

VIOTA , MANUEL

**Filer Email Address**

infoviotacpa@gmail.com

**Service**

**Fee**

**(432409) OFFICE OF THE FPMPR LLC**

2023 Annual Fee

\$150.00

**Payment Method**

**Payer Name**

**Reference**

**Amount**

Credit Card

VIOTA , MANUEL

80330650400

\$150.00

**Total Payment**

\$150.00

**Disclaimer:** Any transaction provided through this service is considered final. Changes, refunds and/or claims for the issuance of any document issued through this service are not accepted. Claims for any other reason must be made within thirty (30) days from the date of receipt.

Payment Receipt

Page 1 of 1

**Receipt Number:** 28498260

**Receipt Date:** 13-Mar-2024 10:32 PM